

Introduction

Sullivan's Heroes was formed in 2015 and is registered with the Charity Commission, under registered Charity Number 1163021.

The charity aims to relieve the needs of children with disabilities and their families by the provision of grants and financial assistance towards home adaptations to accommodate the child's needs as a way of improving their quality of life within their home environment.

Sullivan's Heroes offers support for families seeking to raise funds for home adaptations where the costs of the project exceed that of the Disabled Facilities Grant (DFG) awarded. The charity aims to:

- Raise funds towards grants for families with disabled children, needing to adapt their homes to meet the child's care and health requirements, where the costs are in excess of council grants available and cannot be met elsewhere
- Aid families financially by awarding grants to help meet costs for building adaptation works
- Enable families to promote fundraising activities for their own adaptations project by providing a website platform. The family will receive 100% of the original donations, where Gift Aid is applicable – no fees will be deducted.

Guidelines for Applying

Applying once a Disabled Facilities Grant has been approved

To apply for assistance from Sullivan's Heroes and approval for both setting up a Fundraising Project page and applying for a Grant, simply complete and sign the following Application Form, and return it to us by email as detailed on the form, together with:

- Notification of Approval of Disabled Facilities Grant (DFG).
- Letter, on official letterhead, from your child's Occupational Therapist explaining the need for, and specifications of, the home adaptations project. This should include a medical diagnosis and/or medical reference for the adaptations requirement.
- Quotes from at least 2 builders, on company letterhead, showing the full cost and specification of the home adaptations project.

Applying prior to Disabled Facilities Grant approval

If you wish to fundraise prior to DFG approval, at Sullivan's Heroes' discretion, you may still apply to Sullivan's Heroes by providing the following:

- Letter, on official letterhead, from your child's Occupational Therapist explaining the need for, and specifications of, the home adaptations project. This should include a medical diagnosis and/or medical reference for the adaptations requirement.
- Documentation from the Local Authority to confirm a DFG will be awarded and the value of this funding and any discretionary top-up funding awarded

Fundraising Page

Please note: Funds raised through a Fundraising Project page and associated JustGiving donation page will only be paid to the Family once proof of current valid DFG approval towards the works has been confirmed with Sullivan's Heroes. Payment of funds raised to date will then be made after submission by the Family of an invoice from the Building Contractor or Supplier undertaking the works. Funds will be held in Sullivan's Heroes' bank account until this time.

It is at the Family's discretion if you wish to fundraise prior to DFG approval.

In the event of funds raised being unable to be used for the Adaptations Project in question, the funds will be used by Sullivan's Heroes for ongoing Grants to help other families; or may require returning to the donor/funder, or may be paid to a charity of the fundraising Family's choice, at the discretion of Sullivan's Heroes.

Financial Grant

Any financial grant awarded may be pledged in advance of building or adaptations work commencing, but monies will only be paid into your bank account upon submission by the Family of an invoice from the Building Contractor or Supplier undertaking the works.

General

Any funds awarded, and related fundraising pages, must be utilised towards building works and home adaptations to directly benefit the safety, care and well-being of the child outlined in this Application Form.

If your application is successful, Sullivan's Heroes will contact you to provide full information on the next steps.

Please, wherever possible, provide a clear and legible email address and phone number which Sullivan's Heroes can use to contact you.

APPLICATION FORM

Step 1: Please Save this Application Form, which is an Editable PDF Form, to your computer and then complete it. *The boxes expand as you type into them, to contain as much information as you would like to input.*

Step 2: Please print off the Declaration on page 10, sign by hand, scan/photograph and return separately by email to the address below.

Step 3: Please check the Supporting Documents detailed on Page 10 of this form are included with your completed Application Form.

Please return all items by email to: hello@sullivansheroes.org

Please mark boxes with an 'X' to indicate selection:

- Applying to set up a Fundraising Project page
- Applying for a Financial Grant
- Applying for **BOTH** a Financial Grant and to set up a Fundraising Project page

Child's Details	
Child's Name	
Date of Birth	
Age	
Gender of Child	Female <input type="checkbox"/> Male <input type="checkbox"/>
Medical Condition, or description of Child's needs	

Parent's Details	
Parent 1's Name	
Parent 2's Name	
Address 1	
Address 2	
Town/City	
County	
Postcode	
Home Tel. Number	
Mobile Tel. No.	
Email	

Occupational Therapist's Details	
Name	
Organisation	
Address 1	
Address 2	
Town/City	
County	
Postcode	
Telephone Number	
Email	

Home Adaptation Details	
Building work and Adaptations required	
How do you expect the above to benefit your child?	
Quoted cost of above works	
Disabled Facilities Grant (DFG) amount awarded	
Discretionary top-up funding awarded <i>(if applicable)</i>	

Funds raised to date <i>excluding DFG and Top-up amount</i>	
Amount looking to raise	
Proposed Start Date of Project	
Duration of building works <i>(if known)</i>	
Proposed Completion Date of Project	
We confirm we are the owner of the property. Yes <input type="checkbox"/> No <input type="checkbox"/>	
If you are not the owner of the property, please include a letter from the owner giving their consent to the Adaptation Project	

Disabled Facilities Grant Details
Please complete the ONE section from A to C below which is relevant
<p>A. We confirm we have been approved for a Disabled Facilities Grant from our local authority, and have included a copy of the Notification of Approval of Disabled Facilities Grant.</p> <p style="text-align: right;">Yes <input type="checkbox"/></p>
<p>B. We confirm a Disabled Facilities Grant has been applied for and is in process.</p> <p style="text-align: right;">Yes <input type="checkbox"/></p>
<p>C. We confirm a Disabled Facilities Grant will be applied for.</p> <p style="text-align: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If 'No', please advise why not:</p>
<p>Further information about Disabled Facilities Grants can be found at https://www.gov.uk/apply-disabled-facilities-grant</p>

Included Information Details

We confirm we have included an official letter from our child's Occupational Therapist regarding the adaptations work being carried out.

Yes No

If 'No', please advise why not:

We confirm we have included copies of a minimum of two builder quotations for the work.

Yes No

If 'No', please advise why not:

Additional Funding Sources

Please give details of other charities or organisations you have applied to for funding, **including if unsuccessful**. Include written confirmation of these funds with your Application, if available. Please continue on a separate sheet if necessary for additional charities/organisations. *This helps us determine additional charities we can advise you of, to approach for funding.*

Funding Source 1	
Amount Pledged/Outcome	
Funding Source 2	
Amount Pledged/Outcome	
Funding Source 3	
Amount Pledged/Outcome	
Funding Source 4	
Amount Pledged/Outcome	

Employment & Industry History	
<p>Please provide details of what employment / industries Parent 1 and Parent 2 have worked in, both currently and previously. <i>This helps us determine additional charities we can advise you of, to approach for funding.</i></p>	
Parent 1: Current Employment	
Parent 1: Previous Employment	
Parent 2: Current Employment	
Parent 2: Previous Employment	

Bank Account Details	
<p>Please provide the following information regarding your bank account to enable Sullivan's Heroes to make BACS payments should your application be successful.</p> <p style="text-align: center;">For security measures, please include with this Application Form a recent Bank Statement for the account detailed below, together with a Utility Bill – both of which must clearly show account holder's name, home address and account details.</p>	
Account Name	
Account Number	
Sort Code	

General Information	
How did you hear about Sullivan's Heroes?	
<p>Please mark the box with an 'X' to sign up to Sullivan's Heroes mailing list, and receive the latest news and updates</p>	
<input type="checkbox"/>	
<p>Please visit www.sullivansheroes.org for details of our Privacy Policy</p>	

Terms & Conditions

By applying to Sullivan’s Heroes to set up a fundraising page and/or receive a financial grant, it is on the understanding that you have agreed to the following Terms and Conditions:

% "Gi "j Ub<YfcYg'k]"dUmhY'Z bXfU]gb['ZJa]m%\$Si 'cZhY'cf[]bU'XcbUh]cb'Ua ci bh'YI W X]b[;]zh5]Xz'k \YfY';]zh5]X']g' Udd]WV'Yz'fU]gYX'h'fci [\ 'h'Yf'Gi "j Ub<YfcYg': i bXfU]gb['Dfc'YVh'DU[Y'UbX'UggcV]UHyX'>i gh]j]b['XcbUh]cb'dU[Y'"K \YfY';]zh5]X']g'bch'Udd]WV'Yz'h'Y'WUf]m'k]"XYXi Vh'h'Y'ZYg'WUf[YX'Vm>i gh]j]b['Zfca 'h'Uh'XcbUh]cb'"Gi "j Ub<YfcYg'k]"WU]a 'h'Y' ;]zh5]X'k \YfY'Udd]WV'Y'UbX'i gY'h']g'h'ck UfXg'Zi h'fY'Zi bX]b['cZ[fUbhg'UbX'cdYfUh]cbU'Vt'ghg']bW X]b['ZYg'Zfca '>i gh]j]b["

&" "Gi "j Ub<YfcYg'k]"dUmUbmZ]bUbV]U' [fUbh'd'YX[YX'UbX']b]h]U' a' cb]Yg'fU]gYX'h'c'XUH'Zfca 'h'Y': i bXfU]gb['Dfc'YVh'DU[Y'cb' Uk UfX'cZU'W'ffYbhj U'X'8]gU'YX': UW]h]Yg'; fUbh'ck UfXg'h'Y'k cf_g'UbX'fYVW]dh'cZ'Ve'a d'Yh'X'8]gU'YX': UW]h]Yg'; fUbh' 7cbZ]fa Uh]cb': cfa 'k]h'gi ddcfh]b['XcW'a Ybh]h]cb'Zfca 'h'Y'Uk UfX]b['cW'U'i h'cf]m'UbX'gi Va]gg]cb'Vm'h'Y'ZJa]m'cZUb']b]c]W' Zfca 'h'Y'6i]X]b['7cbhfUW'cf'cf'Gi dd]Yf'k \c \Ug'WUff]YX'ci h'h'Y'k cf_gz'hc 'h'Y'Ua ci bh'cZ'cf']b'YI Wgg'cZ'Z' bXg'Xi Y'"5Z'Yf'h']g' h]a Yz'cb[c]b['a'cb]Yg'fU]gYX'h'fci [\ 'h'Y': i bXfU]gb['Dfc'YVh'DU[Y'k]"VY'dU]X'cb'gi Va]gg]cb'cZ'Z' f'h'Yf']b]c]W'gz'hc 'h'Y'gUa Y' h'Yfa g'Ug'Uvc] Y'"A'cb]Yg'k]"VY'dU]X'X]fYVh'm'hc 'h'Y'ZJa]m'U'VUb' U'WV'i bh'Ug'XYHJ]YX']b' h'Y'5dd']W]h]cb': cfa 'z'k]h' h'Y'YI W'dh]cb' cZ'h'Y'g']h' Uh]cb'XYHJ]YX']b' dc]bh' "': i bX]b['WVbbch'VY'dfcj]XYX'cf'dU]X'ci h'fY'f'cgd'VW]j Y'mz'cf'Zcf'Vt'ghg'#k cf_g'dfYj]ci g'm'WUff]YX' ci hz'cf'Zcf'Vt'ghg'#k cf_g'U'fYUXmZ' bXYX'Vm'8]gU'YX': UW]h]Yg'; fUbh'z' bX]b['cf'Y'gYk \YfYz'cf'Zcf'Vt'ghg'#k cf_g'U'fYUXmZ' bXYX'Vm' 'cUbg'cf'ch'Yf'a YUbg"

' "5g'dUfh'cZ'h'Y'f'Xi Y'X']]YbWz'Gi "j Ub<YfcYg'a Um'cb'c'WU]g]cb'a U_Y'dUma Ybh'hc 'h'Y'Vt'bh'fUW'cf'fUH'Yf'h'Ub'h'Y'ZJa]mz' h'YfY'Zcf'Y'5@@]b]c]W'g'a i gh'g'ck 'Vt'bh'fUW'cf'fU'ub'_dUma Ybh'XYHJ]g'z'Vt'bh'fUW'cf'UXXfYgg']bZfca Uh]cb'UbX'VY'gi dd']YX'cb' Vt'bh'fUW'cf'g'Z]V]U'Y'h'Y'f'UUX#]b]c]W'g'Y'YH'

(" "Gi "j Ub<YfcYg'k]"bch'VY'\Y'X'"]UV'Y'Zcf'UbmVUb'_b['Y'f'cf'g"

) " "G\ci 'X'h'Y']Uf[Y'h'cZ'Z' bXg'f'Yei]fYX'Zcf'h'Y'd'fc'YVh'b'YX'h'c']bW'YUg'Y'Xi Y'hc']bW'YUg'Yg']b'Vt'ghg'UbX'#'cf'gd'YV]Z]W]h]cb'cZ'h'Y' k cf_g'cf'g'ci 'X'h'Y']Uf[Y'h'XYW'YUg'Y'Xi Y'hc'XYW'YUg'YX'Vt'ghg'UbX'#'cf'UXX]h]cb'U'Z' bX]b['VY]b['Uk UfYX'h'c'h'Y'd'fc'YVh'Z'Gi "j Ub<YfcYg'a i gh'VY'gi dd']YX'k]h'U'f'Yj]gYX'ei ch'Y'UbX'XcW'a Ybh]h]cb'UW'V'fX]b['m'cZ'h'Y'gY'Vt'ghg'UbX'#'cf'Z' bX]b[" "Gi "j Ub<YfcYg'fYgYf'Yg'h'Y'f] [\h'hc'fYz' gY'h'Y']Uf[Y'h'hc'VY']bW'YUg'YX"

* " "Gi "j Ub<YfcYg'fYgYf'Yg'h'Y'f] [\h'hc'fYei Ygh'Vt'd'Yg'cZ']b]c]W'g'UbX'#'cf'fYVW]dh'g'dU]X'hc' UfXg'h'Y'UXUdH]h]cb]g'd'fc'YVh'Vm'h'Y' 'cW'U'i h'cf]m'h'fci [\ '8]gU'YX': UW]h]Yg'; fUbh'z' bX]b['z'hc' Y'h'Yf'k]h' 'Yj]XYbW'cZ'k cf_g'i bXYfk Um'UbX'#'cf'WUff]YX'ci h'hc'XUH'z' VY'h']g']b' h'Y'Zfca 'cZ'd\ch'cgz']X'Ycgz'fYVW]dh'g'z']b]c]W'gz'g'h'Y']g]h'g'cf'Ubm'ch'Yf'a Y'h'cXg'XY'a YX'Udd'f'cd'f]U'h"

+ " "Hc'Yb'UV'Y'h'Y'a UI]a i a' 'bi a' VYf'cZ'ZJa]]Yg'hc'VY'\Y'dYX']U'Gi "j Ub<YfcYg'UbX'h'Y': i bXfU]gb['Dfc'YVh'DU[Y'gz'k Y'f'Yei Ygh' m'ci f': i bXfU]gb['Dfc'YVh'hc'VY'Ve'a d'Yh'X'k]h']b'cb'Y'WV'YbXUf'm'YUf'Zfca 'g'Uf'h'XUH'"G\ci 'X'm'ci 'f'Yei]fY'hc'Vt'bh]bi Y'z' bXfU]gb[' 'cb[Yf'h'Ub'%'&'a'cb'h'gz'm'ci 'a'Um'7'cb'UW]h']g'hc'Y'bei]fY'U'V'ci h'YI h'YbX]b['m'ci f': i bXfU]gb['Dfc'YVh'DU[Y'"Gi "j Ub<YfcYg'WVbbch' [i Uf'Ub'h'Y'Ub'YI h'Yb]g]cb'k]"VY'dcgg]V'Yz'Vi h'k'Y'k]"Yb'XYUj'ci f'hc'UW'Ve'a a'cXUH'h']g'k \YfYj Yf'dcgg]V'Y"

, " "Gi "j Ub<YfcYg'fYgYf'Yg'h'Y'f] [\h'hc'h'Yfa]bUh'Y'h'Y'i gY'cZ']hg'Z' bXfU]gb['gYf']W'g'UbX'h'Y'UggcV]UHyX'>i gh]j]b['gYf']W'g'Uh' Ubm'h]a Yz'Uh']hg'Ve'a d'Yh'X']g'W'Yh]cb'"

- " "Gi "j Ub<YfcYg'fYgYf'Yg'h'Y'f] [\h'hc'k]h'Xf'Uk 'h'Y'd'YX[Y'cZ'U'Z]bUbV]U' [fUbh'df]cf'hc'dUma Ybh'Uh'Ub'm'h]a Y/'hc'k]h' \c'X'U' [fUbh'z'XcbUh]cb'cf'Z' bXg'fU]gYX/'hc'gi gd'YbX'cf'h'Yfa]bUh'Y'dUma Ybh'g'cZ'Z' bXg'fU]gYX'h'fci [\ 'U': i bXfU]gb['Dfc'YVh'DU[Y'UbX' UggcV]UHyX'>i gh]j]b['XcbUh]cb'dU[Y/'cf'f'Yei]fY'fYdUma Ybh]Z'Ub'm'Zfca 'cZ'XY']VYf'UH'm'Z]g'Y'cf'a]g'YUX]b[']bZfca Uh]cb'\Ug'VY'Yb' d'fcj]XYX'hc'c'V]U]b'h'Y' [fUbh'z'XcbUh]cb'cf'Z' bXg'fU]gYX'z'cf']Z'Z'U'i X'cf'Ubm'k fcb[!Xc]b[']g'gi gd'YVW'YX"

%\$ "Gi "j Ub<YfcYg'fYgYf'Yg'h'Y'f] [\h'hc'k]h' \c'X'cf'h'Yfa]bUh'Y'dUma Ybh'g'cZ'Z' bXg']b' h'Y'Yj Ybh'cZ'>i gh]j]b['k]h' \c'X]b['cf' h'Yfa]bUh]b['dUma Ybh'g'cZ'Z' bXg'

- 11. Sullivan’s Heroes reserves the right without liability to suspend the operation of the website in full or in part at any time, for example for repair or maintenance work or to update or upgrade the contents or functionality of the website. Sullivan’s Heroes is not liable for any loss suffered as a result of the suspension of these services. In addition, Sullivan’s Heroes accepts no responsibility should JustGiving require to terminate their services, fundraising page or website at any time.
- 12. Whilst Sullivan’s Heroes will endeavour at all times to help as many families as possible, the availability of a financial grant is subject to sufficient funds being available and we cannot guarantee that a grant can or will be awarded.
- 13. Sullivan’s Heroes are not the commissioners of the building project and adaptation works, and as such will not be held liable for any costs, actions or claims arising from their installation.
- 14. Sullivan’s Heroes may hold the information contained in or with their Application Form, the Disabled Facilities Grant Confirmation Form and other supporting documentation, and may share this information with other organisations, solely for the purposes of seeking funding towards the application and/or to check the information provided by the applicant.
- 15. Sullivan’s Heroes may use photographs, videos and details of your child, the adaptations and the building works for ongoing fundraising and publicity purposes. This is crucial in helping Sullivan’s Heroes to support your family and to continue the charity’s fundraising work ongoing, to enable funding Grants for other children.

Included Supporting Documents Checklist

Please print off this page and tick to show ALL the required Supporting Documents are included with your completed Application Form. Scan/photograph the supporting documents and return by email, together with your completed Application Form and hand signed Declaration to: hello@sullivansheroes.org

Notification of Approval of Disabled Facilities Grant (DFG)	<input type="checkbox"/>
Letter on official letterhead, from your child’s Occupational Therapist explaining the need for the home adaptations project	<input type="checkbox"/>
Quotes from at least 2 builders, on company letterhead, showing the full cost and specification of the home adaptations project	<input type="checkbox"/>
Recent Bank Statement (within the past 3 months) for bank account detailed in this form, clearly showing account holder’s name, home address & account info	<input type="checkbox"/>
Recent Utility Bill (within the past 3 months), clearly showing account holder’s name and home address	<input type="checkbox"/>
Supporting evidence of other funding sources (where applicable)	<input type="checkbox"/>
Signed Declaration – please print this page, hand sign, scan and return by email	<input type="checkbox"/>

Declaration

By signing this Declaration below, we acknowledge and accept these Terms and Conditions set out by Sullivan’s Heroes; we confirm the information supplied within the Application Form is accurate and correct; and we agree not to bring Sullivan’s Heroes into disrepute.

Name	
Relationship to Child	
Signed	
Date	